Temasek POLYTECHNIC	Incident Report		
Document No: EFM/FMO/009	Version No: 01	Revision No: 1	Date: 25/6/2024

Report No:	SMM/TP/< WEST ZONE>/IR/<009>
Date & Time of Report:	14 Aug 2024
Reported by: (Name & Designation)	Geetha, Operations Executive
Reviewed by: (Name & Designation)	Jazz, Operations Manager, Primech A&P

Nature of Incident:			
Date & Time of Occurrence:	14 Aug 2024, 0509		
Location:	Temasek polytechnic outside central gate near bus stop		
Duration of Service Disruption (if applicable):	Unknown		
Type of Incident: (Select the type of incident) *[For fire alarm activation, the fire alarm zone and time when DECAM was called to inform of the nature of the alarm must be clearly indicated in the report]*	S/N	Type	
	1	Fire Alarm	☐
	2	Mechanical System	☐
	3	Electrical System	☐
	4	Plumbing and Sanitary	☐
	5	Building Facilities	☐
	6	System Application	☐
	7	Cleaning and Pest Control	x
	8	Landscape	☐
	9	Others (Please specify):	☐

Incident Description *(append & label photos of the incidents where applicable)*:	
Summary:	On 14th Aug 2024 at 5:09 pm, PrimechA&P Admin Jessalyn received a whatsapp call from blk 17 canteen table-top cleaner Chan Pui Leng that her friend/colleague "Ah Gek" (Ang Cheng Gek) was lying down on the ground at the zebra crossing near the TP central gate bus stop and her head was bleeding profusely as she was knocked by the motorcycle. Subsequently, Jessalyn informed the rest of the management team. The team proceeded to the incident site immediately and arrived at the location around 5:15pm at the same time ambulance has arrived at the seen and apply first aid treatment to Ang Cheng Gek and bring to the nearest clinic for further treatment.

Impact:	  Location of the incident

Cause:	left side of the head bleeding

Immediate Corrective Actions *(immediate actions taken after incident occurrence)*:

PrimechA&P Site team promptly rendered assistance until the ambulance left to hospital. Site team has informed the relevant parties.

Investigation Findings *(append & label photos of the incidents where applicable)*:

Image of the site of incident



Image of the condition after the incident



Root Cause Analysis:
Investigation in progress
Additional Preventive Actions *(Additional follow up to prevent future occurrence)*:
Investigation in progress